



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM
**FORM E – APPLICATION FOR GENERAL PERMIT
 UNDER MISSOURI CLEAN WATER LAW**

FOR AGENCY USE ONLY	
CHECK NUMBER	
DATE RECEIVED	FEE SUBMITTED

NOTE ► APPLICANTS FOR MOGD AND MOG823 ARE EXCLUDED FROM THIS FORM
 Please Fill Out FORM B – Application for Operating Permit for Facilities that Receive Primarily Domestic Waste and Have a Design Flow Less Than or Equal to 100,000 Gallons Per Day, found at dnr.mo.gov/forms/780-1512-f.pdf

PLEASE READ THE ACCOMPANYING INSTRUCTIONS BEFORE COMPLETING THIS FORM
 NOTE: If your facility is eligible for a No Exposure Exemption (see instructions 7.3), fill out the EPA No Exposure Certification Form: epa.gov/npdcs/pubs/msgp2008_appendixk.pdf

1. This application is for:
 (Permitted activity)

1.1 BRIEFLY DESCRIBE THE NATURE OF YOUR BUSINESS (USE ADDITIONAL SHEETS IF NECESSARY)

- 1.2 SELECT ONE:
- a. This facility is now in operation under Missouri State Operating Permit (permit) MO – _____ and is submitting an application for renewal. There is no proposed increase in design stormwater or wastewater flow. Annual fees will be paid when invoiced and there is no additional permit fee required for renewal.
 - b. This facility is now in operation under permit MO – _____ and there is a proposed increase in design stormwater or wastewater flow.
 - c. This is a facility submitting an application for a new permit (for a new facility).
 - d. This facility is now in operation under Missouri State Operating Permit (permit) MO – _____ and is requesting a modification to the permit. (Modification fee required.)

1.3 A. Draw (or attach) a line diagram showing the water flow through the facility. Indicate sources of intake water, operations contributing wastewater to the effluent and treatment or BMPs used to address pollutants. Show average flows between intakes, operations and outfalls. If a water balance cannot be determined (e.g., for certain mining activities), provide a pictorial description of the nature and amount of any sources of water and any collection or treatment measures.

B. For each outfall provide a description of: 1. All operations contributing wastewater to the effluent, including process wastewater, dewatering, cooling water, and stormwater runoff. 2. Average estimated flow (if applicable) contributed by each operation. 3. The treatment or BMPs used to address pollutants in the wastewater. Use additional sheets if necessary.

1.4 Design Flow: _____ Actual Flow: _____

2. FACILITY

FACILITY NAME		TELEPHONE NUMBER WITH AREA CODE	
ADDRESS (PHYSICAL LOCATION)	CITY	STATE	ZIP CODE

3. OWNER

NAME	EMAIL ADDRESS	TELEPHONE NUMBER WITH AREA CODE	
ADDRESS (MAILING)	CITY	STATE	ZIP CODE

4. CONTINUING AUTHORITY			
NAME	EMAIL ADDRESS	TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE
ADDRESS (MAILING)	CITY	STATE	ZIP CODE
5. FACILITY CONTACT			
NAME	TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE	
TITLE	EMAIL ADDRESS		
6. OUTFALL INFORMATION (attach additional sheets as necessary)			
6.1 FOR EACH OUTFALL GIVE THE LEGAL DESCRIPTION			
Outfall Number _____ Qtr 1 _____ ¼ Qtr 2 _____ ¼ Sec. _____ T _____ R _____ County _____ Longitude - _____ Latitude _____ or UTM E _____ UTM N _____			
Outfall Number _____ Qtr 1 _____ ¼ Qtr 2 _____ ¼ Sec. _____ T _____ R _____ County _____ Longitude - _____ Latitude _____ or UTM E _____ UTM N _____			
6.2 If any of the above outfalls is an existing outfall, submit a summary of pollutants analyzed in the past two years.			
6.3 FOR EACH OUTFALL LIST THE NAME OF THE RECEIVING WATER BODY			
Outfall Number _____ Receiving Water Body _____			
Outfall Number _____ Receiving Water Body _____			
7. ADDITIONAL INFORMATION			
7.1	Does the discharge(s) for which you are seeking a permit discharge to a combined sewer system? <input type="checkbox"/> Yes <input type="checkbox"/> No		
7.2	Primary SIC code of facility _____ Other SIC codes _____ (Optional) Primary NAICS code of facility _____		
7.3	If this application is for a stormwater discharge permit, provide an attached list of any materials that are stored outside and exposed to stormwater, including wood pallets, empty storage barrels, waste disposal containers (except for a secured covered dumpster), or anything that is a raw material, by-product, or product of your manufacturing activities.		
7.4	Attach a 1:1,000 aerial photograph (preferred) or USGS topographic map showing the location of the facility. Indicate on the map the facility, the property boundaries of the facility, the receiving water body, any septic tanks/ lateral lines, stormwater basins, the location of items stored outside and all outfall locations.		
8. ELECTRONIC DISCHARGE MONITORING REPORT (eDMR) SUBMISSION SYSTEM			
Per 40 CFR Part 127, National Pollutant Discharge Elimination System (NPDES) Electronic Reporting Rule, reporting of effluent limits and monitoring shall be submitted by the permittee via an electronic system to ensure a timely, complete, accurate, and nationally-consistent set of data. One of the following options must be checked in order for this application to be considered complete. Visit dnr.mo.gov/env/wpp/edmr.htm to access the Facility Participation Package.			
<input type="checkbox"/> You have completed and submitted with this permit application the required documentation to participate in the eDMR system.			
<input type="checkbox"/> You have previously submitted the required documentation to participate in the eDMR system and/or you are currently using the eDMR system.			
<input type="checkbox"/> You have submitted a written request for a waiver from electronic reporting. See instructions for further information regarding waivers.			
<input type="checkbox"/> The permit you are applying for does not require the submission of discharge monitoring reports			
NOTE: There is no fee for renewal, however, all annual fees must be up to date in order to renew your permit.			
9. CERTIFICATION			
I certify that I am familiar with the information contained in the application and to the best of my knowledge and belief, such information is true, complete, and accurate, and if granted this permit, I agree to abide by the Missouri Clean Water Law and all rules, regulations, orders, and decisions, subject to any legitimate appeal available to the applicant under the Missouri Clean Water Law.			
NAME (TYPE OR PRINT)	OFFICIAL TITLE	TELEPHONE NUMBER WITH AREA CODE	
SIGNATURE		DATE SIGNED	

INSTRUCTIONS FOR COMPLETING FORM E – APPLICATION FOR GENERAL PERMIT

Persons with more than one operating location shall obtain a Missouri State Operating Permit (permit) for each location unless other permitting arrangements are allowed by the terms of the permit. Where multiple discharge points exist at a single operating location, one application may cover all the applicable discharges.

Fees: Fee rates can be found in 10 CSR 20-6.011 (dnr.mo.gov/pubs/pub2564.htm). This form must be submitted with the application fee if requesting a new permit or a permit modification. For permit renewals of active permits, fees are invoiced annually.

If your facility can certify that no materials are stored outside or materials are not exposed to stormwater (sealed in containers, etc.), then you may apply for coverage under the EPA's "No Exposure Certification for Exclusion from NPDES Stormwater Permitting." If you qualify for a No Exposure Certification, you are exempt from stormwater permitting requirements. You do not need to file this application if it is for stormwater discharges only. Please fill out the form (www3.epa.gov/npdes/pubs/msgp2008_appendixk.pdf) and submit to the appropriate departmental office (see below for permit and office listings).

Any questions concerning this form, please contact the appropriate office:

Central Office, Water Protection Program -Operating Permits Section, 573.522.4502, P.O. BOX 176, Jefferson City, MO 65102

MOG – 05, 87, C

MOR – 100 (also needs Form G), 240 (new)

Regional Offices (see map online at dnr.mo.gov/regions/regions.htm)

MOG – 09, 13, 14, 251, 35, 49, 50, 64, 641, 67, 67A, 685, 69, 698, 75, 76, 821, 822, 84, 92, 94, 97,

MOR – 13, 203, 22A, 22B, 22C, 23A, 23D, 23E, 240 (renewal), 60A, 80C, 80F, 80H

1. Name of facility.
 - 1.1 Give the name of the specific permit you are applying for: (e.g., Motor Vehicle Salvage) and describe the primary business conducted at the site. If you are unsure about the specific name for the permit, the Missouri Department of Natural Resources (department) website has details of each permit (dnr.mo.gov/env/wpp/permits/index.html). If applying for a land disturbance permit, it must be applied for and obtained online through the departments' ePermitting system at (dnr.mo.gov/env/wpp/epermit/help.htm).
 - 1.2 Check the appropriate box. Do not check more than one. Operating permit refers to a permit issued by the Department of Natural Resources' Water Protection Program.

For some permits, a construction permit is required prior to beginning construction of the facility. For other permits, an exemption is provided from construction permit requirements. Please review the permits at one of the web addresses noted above. (<http://dnr.mo.gov/env/wpp/permits/ww-construction-permitting.htm>) If the facility is designed for greater than 22,500 gallons per day, the engineering report must be submitted and approved prior to submittal of the Form E Application, fee, plans and specifications. A summary of design data must be submitted with the engineering plans and specifications.
 - 1.3 A. The line drawing should show the general route taken by water in your facility from intake to discharge. Show all operations contributing wastewater, including process and production areas, sanitary flows, cooling water, dewatering and stormwater runoff. You may group similar operations into a single unit labeled to correspond to the more detailed listing. The water balance should show average estimated flows.

B. List all sources of wastewater/stormwater to each outfall. Operations may be described in general terms (for example: "equipment wash water" or "mine dewatering"). You may estimate the flow contributed by each source if no data is available. For stormwater you may use any reasonable measure of duration, volume or frequency. For each treatment unit indicate its size, flow rate and retention time and describe the ultimate disposal of any solid or liquid wastes not discharged. Depending on the general permit requested, these variables may be required: product use volumes, bulk storage volumes, whether testing is for petroleum related or non-petroleum related tanks, acreage for composting facilities, source of lumber used (whole logs or secondary cut stock) and/or product storage. Please consult the effective permit at the links given above to determine what information is applicable.
- 1.4 Self-explanatory.
2. Name of facility – The name by which this facility is locally known (e.g., Southwest Sewage Treatment Plant, Oak Hill Mobile Home Park, etc.). Provide the street address or location of the facility. If the facility lacks a street name or route number, provide the name of the closest intersection, highway, country road, accurate geographic description, etc. (e.g., Intersection of Route A and M.)
3. Owner – Provide the legal name, mailing address, phone number, and email address of the owner. Correspondence will be mailed to the owner address listed on this application.
4. Continuing Authority – Include the permanent organization that will serve as the continuing authority for the operation, maintenance, and modernization of the facility. The regulatory requirement regarding continuing authority is available at 10 CSR 20-6.010(3) on the website s1.sos.mo.gov/cmsimages/adrules/csr/current/10csr/10c20-6.pdf.
5. Facility Contact – Provide the name, title, work phone number, and email address of a person who is thoroughly familiar with the operation of the facility and with the facts reported in this application and who can be contacted by the department.

- 6.1 An outfall is the point(s) at which wastewater is discharged. For stormwater this may be the point(s) where water leaves the property. Outfalls should be given in terms of the legal description of the facility as well as latitude and longitude. Sufficient information should be submitted so the outfall may be easily located by department staff. All outfalls must be marked in the field.
- 6.2 If this is an existing discharge, submit a list of pollutants that have been analyzed in the past two years and any laboratory findings.
- 6.3 Receiving water body(ies) – the name of the first named receiving water body to which each discharge flows.
- 7.1 A combined sewer system is one in which the sanitary and storm sewers are one pipe. In Missouri, parts of Macon, Moberly, St. Joseph, Kansas City, Sedalia and all of the city of St. Louis are on combined sewer systems. To find out information, consult with your municipal public works department or, if in St. Louis, the Metropolitan St. Louis Sewer District (MSD). If this discharge is to a combined sewer system, it is exempt from stormwater permitting requirements in most cases. Visit the department's website <http://dnr.mo.gov/env/wpp/permits/index.html> to view individual general permits to determine if the permit you are applying for includes this exemption. If it does, you do not need to file this application.
- 7.2 List in descending order of significance the four digit Standard Industrial Classification (SIC) code that best describe your facility in terms of principal products or services you produce or provide. The SIC system was devised by the U.S. Office of Management and Budget to cover all economic activities. The primary SIC code is that of the operation that generates the most revenue, or, secondly, employs the most personnel. To find the correct SIC code, contact the Missouri Department of Natural Resources at 573-522-4502 or refer to the following websites: (www.osha.gov/pls/imis/sicsearch.html) or (siccocode.com/en/naicscode/list/directory). In addition, list the North American Industry Classification System (NAICS) code, if applicable.
- 7.3 Please list anything stored outside, including wood pallets, empty storage barrels, waste disposal containers (except for a secured covered dumpster), or anything that is a raw material, by-product, or product of your manufacturing activities.
- 7.4 An aerial photograph with appropriate detail, such as Google Earth or Google Maps. U.S. Geological Survey topographic maps are available from the Department's Missouri Geologic Survey in Rolla, MO at 573-368-2100 and online at <http://dnr.mo.gov/geology/adm/publications/topoquads.htm>. To the best of your ability draw property boundaries, outfall locations, receiving water body(ies) and other significant facility features.
8. Electronic Discharge Monitoring Report (eDMR) Submission System: Visit the eDMR site at <http://dnr.mo.gov/env/wpp/edmr.htm> and click on the "Facility Participation Package" link for more information. The eDMR Permit Holder and Certifier Registration Form about the eDMR system can be found at <http://dnr.mo.gov/forms/780-2204-f.pdf>.
Waivers of electronic reporting may be granted by the department per 40 CFR 127.15 under certain, special circumstances. A waiver request must be submitted to the department for approval. The waiver request form may be found at: <http://dnr.mo.gov/forms/780-2692-f.pdf>. Waivers may be granted to facilities owned or operated by:
 - a. Members of religious communities that choose not to use certain technologies; or
 - b. Permittees located in areas with limited broadband access. The National Telecommunications and Information Administration (NTIA) in collaboration with the Federal Communications Commission (FCC) have created a broadband internet availability map: <http://broadbandmap.gov/>. Please contact the department if you need assistance.
9. Signature – all applications must be signed as follows and the signature must be original.
 - a. For a corporation, by an officer having responsibility for the overall operation of the regulated facility or activity or for environmental matters.
 - b. For a partnership or sole proprietorship, by a general partner or the proprietor (owner).
 - c. For a municipal, state, federal, or other public facility, by either a principal executive officer or by an individual having overall responsibility for environmental matters at the facility.

This completed form and any attachments along with the applicable permit fees, should be submitted to the appropriate department office. A map of regional offices with addresses and phone numbers is available at (dnr.mo.gov/regions/index.html). If there are any questions concerning this form, please contact the appropriate regional office or the Department of Natural Resources, Water Protection Program, NPDES Operating Permits Section at 800-361-4827 or 573-522-4502.